



## **PhD Research Proposal Registration Requirements**

1. The student is allowed to register their PhD thesis after completing 12 credit hours.
2. The research proposal must be registered within 3 years from the start of the student's enrollment; otherwise, the registration will be canceled.
3. Completing the Intellectual Property course is a prerequisite for registering the research proposal.
4. Obtaining a TOEFL certificate with a minimum score of 450 from Helwan University only is required.
5. Tuition fees must be paid prior to registration.

**After the approval of the Postgraduate Studies Committee and the Faculty Council for the research proposal registration, the following must be submitted:**

1. Three (3) copies of the research proposal, stamped and endorsed by the supervisors, the Vice Dean for Postgraduate Studies, and the Dean of the Faculty, to the Postgraduate Department.
2. A request letter addressed to the Language and Translation Center at the Faculty of Arts, Helwan University, for reviewing the research title in English, issued by the Postgraduate Department.
3. A request letter addressed to the Digital Library to check the research title in both Arabic and English for prior use. Please note that the validity of this letter is only **15 days** from the date of issue. After that, a certificate must be submitted confirming that the title has not been previously registered.

**Graduate Studies and Research Administration**